**APPLICATION TO HOST an SPA SANCTIONED POWERLIFTING CONTEST**

The following specifications are offered as guidelines to individuals wishing to bid for the right to host a Saskatchewan Powerlifting Association powerlifting competition. Each section offers meet directors the opportunity to think about the elements required in planning for a powerlifting competition. Therefore, by filling out the request for sanction form, meet directors are showing the SPA Executive the initial planning process for organizing a powerlifting event.

Specifications are categorized, with an emphasis on desired or mandatory elements of the bid. The mandatory requirements to host a competition will be clearly stated. After each heading there will follow several areas which you should address. There is plenty of latitude for bidders to exceed standard requirements in an effort to obtain the successful bid.

A bid must be in writing, clearly stated, with each category addressed, and signed by submitting individual(s). All bids must be received by Oct. 15, 2019. Submission of a completed application form does not guarantee a sanction. The SPA executive will construct a year calendar that provides its members the opportunity to compete in a calendar spread throughout the year.

Any successful bidder who is awarded a Saskatchewan Powerlifting Association contest and defaults on the contract shall be subject to penalty as determined by the SPA Executive. Defaults include: if the bidder does not hold the competition or does not meet the agreed upon specifications contained in the bid.

**BID SPECIFICATIONS**

Competition Name:

Proposed Competition Date:

1. Venue

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| * Location * Size * Type * Audience capacity * Dedicated weigh in room * Dedicated private drug testing room * Parking * Bathroom facilities * Other |

1. Warm-Up Area

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| * Number of platforms * Seating * Equipment used * Refreshments * Close co-location to lifting area * Other |

1. Competition Area

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| * Size * Number of platforms * Equipment used * Elevation of stage * Sound system * Relative location of competition platform, warm-up room, audience, restrooms, concessions * Lighting * Layout * Seating for on-deck lifters * Other   **Note:** Please include a floor plan showing the competition area and the location of items listed in this section. |

1. Delivery and Return of Equipment – this is the responsibility of the meet director not the SPA.

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| * Location of equipment being transported * Number of volunteers available for delivery and return of equipment * Equipment items needed (not exhaustive but items to think about): * Platform rack and weights * Deadlift jack * Foot blocks * Referee cards and referee flags * Light system * Scale * Computers, projectors and screens   **Note:** The SPA owns a competition ER rack, Eleiko bar and plates, and weigh scale all available at no cost to the meet director. The SPA also owns a light system available to rent for $50/day. If any or all of these items are required for the competition, contacting the SPA early in planning is required. |

1. Volunteers –

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| * Number of spotters/loaders * Name and level of referees * Set-up and takedown crew * Table staff, including: time keeper, scorecard, announcer, and computer positions   **Note:**  All of the above is the responsibility of the Meet Director. The SPA Executive is willing to assist as needed.  **Note:** For the Provincial Championship, National Referees are required to sit all attempts to allow for National Record setting. |

1. Audience Accommodations

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| * Size of spectator gallery * Restrooms * Sound system * Clocks * Layout * Concession * Scoreboard * Printed programs * Other |

1. Concessions

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| * Type of food/drink available * Special services to competitors * Proximity to venue * Vouchers for officials and other volunteers * Other |

1. Contest Details

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| * Contest Name * Proposed date * Lifting schedule * Special Olympics/Para-Olympic accommodations * Entry fee: There is a maximum entry fee allowed as per the following fee structure: * Provincial Championship: $110 – one event including doping control fee, second event $25 * Local competition: $85 – single event including doping control fee, second event $25 * Other |

1. Security

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| * Measures to regulate entrance to warm-up area and competition areas * Measures to regulate entrance to doping control room * Other |

1. Awards

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| * Nature and type of all awards and medals * Name and location of vendor supplying awards and medals – this is required for provincial championships only. Optional for all other competitions held in the province (excluding Westerns and Nationals).   **Note:** For the SPA Provincial Championships, medals MUST be given out to all athletes in all weight and age categories. The meet director is responsible for obtaining medals. Furthermore, entry form must include the following statement:  “*If an athlete is not present at the award ceremony to receive their medal or contest material then they forfeit their medal and/or award. The athlete’s total, records, and placing will still be valid; however, the SPA and Meet Directors are not responsible for mailing or delivering medals or contest material after the closing of the competition*”. |

1. Media Coverage

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| * Contact must be made with the SPA Media Relations Officer to maximize media exposure of the event * On site accommodations for videotaping, reporters, TV crews, photographers * Pre-and post-meet coverage * Special media contacts |

1. Doping Control

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| * Doping control is run by the CCES. Meet directors must have the following available for every competition for doping control should it be present: * Bathroom that can be secured and closed off from all other use * Minimum of 12 sealed bottles of water * Staging area for CCES doping control officers * Doping control fee of $20 will be charged to meet directors for each athlete * Location of Doping Control Staging area * Location of secureable bathroom |

**Submitted By:**

Printed Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_